

# Center for English as a Second Language (CESL) The University of Oklahoma

Please print in English with BLOCK CAPITAL LETTERS

Name \_\_\_\_\_

Family

First

Middle

Male  Female Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Country of Birth \_\_\_\_\_  
Day Month Year

Country of Citizenship \_\_\_\_\_ E-mail \_\_\_\_\_

Home Country Permanent Address \_\_\_\_\_ U.S.A. Mailing Address (if applicable) \_\_\_\_\_

Phone number \_\_\_\_\_

## I want to begin my English program:

### SPRING 2010

Session I January 25-March 12, 2010 Deadline to apply: December 7, 2009  
 Session II March 22-May 7, 2010 Deadline to apply: February 8, 2010

### SUMMER 2010

Session I May 17-June 25, 2010 Deadline to apply: April 5, 2010  
 Session II July 6-August 13, 2010 Deadline to apply: May 24, 2010

### FALL 2010

Session I August 23-October 8, 2010 Deadline to apply: July 12, 2010  
 Session II October 18-December 8, 2010 Deadline to apply: September 6, 2010

## CESL REFUND POLICY

Students who complete their testing and then withdraw are subject to the following CESL refund schedule:

Withdrawal within first week-80% refund

Withdrawal within second week-50% refund

Withdrawal within third week-20% refund

Withdrawal after third week-no refund

## INFORMATION RELEASE:

In case of illness or injury, permission is granted to an appropriate medical center to examine or treat applicant and make necessary referrals to outside physicians as indicated. I/we release all officers, regents and employees of the University of Oklahoma, and the Center for English as a Second Language for any medical and/or legal obligations that may occur while the participant is attending CESL. I/we also agree to indemnify and hold harmless those persons at OU or CESL on any claims for damages, liability, injury, expense, or loss because of the applicant's participation with CESL. Permission is also granted to release information regarding the applicant's health to other relevant University of Oklahoma entities and to the applicant's guardian/sponsor.

The Center for English as a Second Language is authorized to release information regarding the student's progress to the sponsoring agency or guardian whose signature appears below.

Signature of Applicant \_\_\_\_\_  
Address \_\_\_\_\_

Signature of Parent or Sponsor \_\_\_\_\_  
(if applicant is under 21)  
Relationship \_\_\_\_\_ Telephone \_\_\_\_\_

**This application must be accompanied by a copy of your passport and a non-refundable \$75 processing fee in U.S. funds. Checks or bank money orders must be payable on United States banks.**

\$75 Application fee (required)  \$50 Express Mail Fee (check box for optional express mail fee)

Total amount \$ \_\_\_\_\_

If paying the fees by credit card, complete the following. Charge my:  Visa  MasterCard  Discover  AmericanExpress

Cardholder Name (print) \_\_\_\_\_  
Card Number \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_ Cardholder Signature \_\_\_\_\_

Have you ever been convicted of a felony, or are you (or would you be) obligated to register under the Oklahoma Sex Offender Registry Act or the Mary Rippe Violent Crime Offenders Registry Act?  Yes  No

Have you ever been dismissed, suspended or disciplined by another school or educational institution?  Yes  No

If you are applying for admission to **CESL only**, please check here. Return this form and all other correspondence to:

### CENTER FOR ENGLISH AS A SECOND LANGUAGE

1700 Asp Avenue Suite 202, Norman, OK 73072-6400, United States of America

If you are applying for admission to **CESL and to a degree program** at the University of Oklahoma, please check here.

Contact Office of Admissions ([admrec@ou.edu](mailto:admrec@ou.edu) or (405) 325-2252) for additional required documents. Return this form and all other correspondence to: **OFFICE OF ADMISSIONS AND RECORDS, THE UNIVERSITY OF OKLAHOMA**  
1000 Asp Avenue, Norman, OK 73019-4076, United States of America

**WHO MUST FILL OUT THE CONFIDENTIAL FINANCIAL AFFIDAVIT?**

Non-U.S. citizens who apply for admission to CESL must fill out the Confidential Financial Affidavit in order to receive a Certificate of Eligibility (Form I-20) from the University of Oklahoma. When the form is received, the student should take it to the appropriate United States consulate to complete the application for a United States visa. Only students with F-1 or J-1 visa types are eligible to attend this institution. All applicants with visa types other than F-1 or J-1 should check with the enrollment office before proceeding with the application process. Please e-mail [esl@ou.edu](mailto:esl@ou.edu) or call the CESL offices at (405) 325-6602.

**ESTIMATED EXPENSES FOR A CALENDAR YEAR AT CESL (STUDENT ONLY):**

SESSION CHARGES FOR FALL, SPRING AND SUMMER SEMESTERS *\*(Two sessions in the Fall, Spring and Summer are offered)*

|                             |  |         |                    |         |
|-----------------------------|--|---------|--------------------|---------|
| <b>EACH SESSION</b>         | *Fall and Spring                               | \$1,695 | *Summer            | \$1,450 |
| <b>ROOM AND BOARD</b>       | Fall and Spring                                | \$3,799 | *Summer            | \$1,174 |
| <i>(University housing)</i> | <i>pending approval by OU Board of Regents</i> |         | <i>per session</i> |         |

**MEDICAL INSURANCE**

Accident/Hospitalization for one year \$ 814  
*Per Session policies also available*

**ESTIMATED EXPENSES FOR DEPENDENTS**

Spouse \$4,000  
Each child \$2,000

**ESTIMATED MISCELLANEOUS LIVING EXPENSES** \$2,000

If you wish your I-20 to reflect your dependent(s), you must provide the full name and birth date of each family member coming with you on a separate sheet of paper.

**EXPENSE ESTIMATES ARE SUBJECT TO CHANGE**

*Students should have available funds for a 12-month period of study. Tuition, Room and Board Must be Paid at the Beginning of Each Semester.*

**The total must be a minimum of \$22,446.**

If you are being sponsored by yourself or your family and another person, please list the American dollar amounts that will be paid by each. The money available must be at least equal to the yearly amount required for the major you wish to pursue (see chart above). If you will be accompanied by a spouse and/or children please add the appropriate amount to the minimum.

Personal Funds \$ \_\_\_\_\_ Family Funds \$ \_\_\_\_\_

If you are being sponsored by an organization or person other than your immediate family, please specify.

Name of Sponsor \_\_\_\_\_ Relationship to Student \_\_\_\_\_ Amount \$ \_\_\_\_\_

**PLEASE NOTE: In addition to completing this form you must also submit financial documentation to verify your support. You must submit a bank statement(s) less than 90 days old showing the total amount of support available. If the bank account is not in your name, include a letter from the account holder verifying that s/he will be supporting you. If the bank statement does not show the money in U.S. dollars, please include a conversion of the balance into U.S. dollars. If you are being supported by a business or organization, provide a letter less than 90 days old stating the U.S. dollar amount of their support. All documents must be translated in English.**

**APPLICANT STATEMENT**

I certify that I am aware of the costs of attending the University of Oklahoma and that I am and/or my sponsor is prepared to provide all the anticipated yearly expenses for the entire length of my stay at the University of Oklahoma.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed and distributed at no cost to Oklahoma taxpayers. The University of Oklahoma is an equal opportunity institution.

University Outreach is committed to making its activities as accessible as possible. Outreach and the University provide a range of special services for the persons with disabilities. If you anticipate a need for some of these services, please contact the Center for English as a Second Language. If you need an accommodation (i.e., sign language interpreter, Braille, etc.), this can be made available upon advance request. Please inform our department at the time of your application or please call (405) 325-6602 or e-mail: [donna.d@ou.edu](mailto:donna.d@ou.edu).

All tuition and fees at the University of Oklahoma are subject to changes made by the Oklahoma State Regents for Higher Education.